



UCT-Based Client Application Form

Please note: Incomplete forms will not be processed

Client Details			
Name & Surname			
Email Address			
Contact Number(s)			
Payment Method (please tick and provide details accordingly)	<input type="checkbox"/>	UCT Internal Fund	Fund number:
			Fund holder:
			Fund holder signature:
	<input type="checkbox"/>	Personal (Private)	
Physical Address (i.e. Billing Address) (regardless of payment method)			
Street Address			
Postal Code			
City			
Province			
Country			

Faculty and Department						
Nature of Project (please circle)	Honours	Masters	Doctorate	Postdoctoral	Staff	Visiting researcher
Faculty (please tick)	<input type="checkbox"/>	Centre for Higher Education Development				
	<input type="checkbox"/>	Commerce				
	<input type="checkbox"/>	Engineering & the Built Environment				
	<input type="checkbox"/>	Health Sciences				
	<input type="checkbox"/>	Humanities				
	<input type="checkbox"/>	ICTS				
	<input type="checkbox"/>	Law				
	<input type="checkbox"/>	School of Education				
	<input type="checkbox"/>	Science				
	<input type="checkbox"/>	Student Affairs				
<input type="checkbox"/>	Other (please specify):					
Department						

Approval					
Do you have approval from the supervisor/principle researcher to request service from the SCS? (please tick)			Yes	No	NA
1. Supervisor/ Principle Researcher/ UCT host	Title, Name & Surname				
	Email Address				
	Contact Number				
2. Supervisor/ Principle Researcher / UCT host (if applicable)	Title, Name & Surname				
	Email Address				
	Contact Number				



Please note: Attendance of your supervisor at the initial meeting is compulsory unless otherwise arranged with a consultant

Project Details			
Research Project Title/ Problem Statement	<div style="border-bottom: 1px dashed black; margin-bottom: 5px;"></div> <div style="border-bottom: 1px dashed black; margin-bottom: 5px;"></div> <div style="border-bottom: 1px dashed black; margin-bottom: 5px;"></div>		
Have you obtained ethical clearance? (please circle)	Yes	No	NA
Nature of assistance required <i>Briefly explain what you expect from the SCS.</i> <i>Please include a brief description of your database if possible (how data was collected, and the number of variables and observations).</i> <i>Please provide some detail about the proposed analysis goals/methods.</i> <i>If one is available, please attach a brief research proposal or project outline (ideally not more than 5 pages).</i>	<div style="border-bottom: 1px dashed black; margin-bottom: 5px;"></div> <div style="border-bottom: 1px dashed black; margin-bottom: 5px;"></div> <div style="border-bottom: 1px dashed black; margin-bottom: 5px;"></div> <div style="border-bottom: 1px dashed black; margin-bottom: 5px;"></div> <div style="border-bottom: 1px dashed black; margin-bottom: 5px;"></div> <div style="border-bottom: 1px dashed black; margin-bottom: 5px;"></div> <div style="border-bottom: 1px dashed black; margin-bottom: 5px;"></div> <div style="border-bottom: 1px dashed black; margin-bottom: 5px;"></div> <div style="border-bottom: 1px dashed black; margin-bottom: 5px;"></div> <div style="border-bottom: 1px dashed black; margin-bottom: 5px;"></div> <div style="border-bottom: 1px dashed black; margin-bottom: 5px;"></div> <div style="border-bottom: 1px dashed black; margin-bottom: 5px;"></div> <div style="border-bottom: 1px dashed black; margin-bottom: 5px;"></div> <div style="border-bottom: 1px dashed black; margin-bottom: 5px;"></div> <div style="border-bottom: 1px dashed black; margin-bottom: 5px;"></div> <div style="border-bottom: 1px dashed black; margin-bottom: 5px;"></div> <div style="border-bottom: 1px dashed black; margin-bottom: 5px;"></div> <div style="border-bottom: 1px dashed black; margin-bottom: 5px;"></div> <div style="border-bottom: 1px dashed black; margin-bottom: 5px;"></div> <div style="border-bottom: 1px dashed black; margin-bottom: 5px;"></div> <div style="border-bottom: 1px dashed black; margin-bottom: 5px;"></div>		
Project deadline (please provide us with YOUR deadline for the SCS)			

All information provided above is true and correct.

I have read and understood the accompanying Terms and Conditions of Service.

I agree to prepare data following the Database Guidelines.

Client Signature

Date (DD/MM/YYYY)

Supervisor Signature

Date (DD/MM/YYYY)